



U.S. Small Business Administration

Since 1963, National Small Business Week and SBA have honored the outstanding spirit and accomplishments of small businesses across the nation who contribute so much to our communities, the economy and the American way of life.

Small Business Advocate of the Year

Honors individuals who assist small businesses through advocacy to increase awareness of the contributions of small businesses to the economy and the availability and effectiveness of support to the small business community.

- Nominee may or may not be a small business owner.
- All information must be completed and attachments will not be accepted.
- Nominations must be signed by all nominees.
- Consent for Disclosure and Form 1926 will be required for all nominees.

Information forms with the completed nominations must be delivered no later than Nov 4, 2019 at 4:30 pm

to the
SBA Hawaii District Office
500 Ala Moana Blvd., Suite 1-306
Honolulu, HI 96813
(808) 541-2990
www.sba.gov/hi

2020 SBA Small Business Awards SMALL BUSINESS ADVOCATE OF THE YEAR

Business Name/Affiliation: _____

Nominee (s): _____

Up to 4 principals may be nominated & must complete required forms.

Title: _____

Phone: _____ **Email:** _____

Street Address: _____

City: _____ **State:** HI **Zip code** _____

Home Address: _____

Web address: _____

Nominator Name: _____

Affiliation/Business: _____

Phone: _____ **Email:** _____

Street Address: _____

City: _____ **State:** _____ **Zip code** _____

****Please check all advocacy roles that apply and address each in the nomination:**

____ **Financial Services** ____ **Minority-Owned Business** ____ **Women in Business**

____ **Business/Industry Sector** ____ **Media/Journalism** ____ **Other**

Provide a brief one paragraph description of the advocacy efforts of the nominee:

Give a concise statement clearly describing the qualifications of this individual to be recognized with this award:

Type and date of SBA Assistance: _____

This may include lending and contracting support (8a), training, and consulting with SBA, SBDC, SCORE, WBC, Export, VBOC, Emerging Leaders, etc.

SELECTION CRITERIA FOR SMALL BUSINESS ADVOCATE OF THE YEAR

Please explain briefly how the nominee has performed as a Small Business Advocate.

- I. **Outside of regular business duties, the amount and quality of assistance** given small businesses to improve the business/economic environment (access to capital, contracting opportunities, resources, training, regulations, etc.)

- II. **Advocacy and activities** to assist small companies (Support, assistance, policies, training, etc.)

III. **Encouragement of the development and delivery of support and opportunities** to small ventures.

IV. **Active support** for legislative or regulatory action designed to help small firms.

V. **Other significant contributions** through advocacy efforts to advance small business interests.

Information Sheet

Any financial or other proprietary information provided as required for the nomination will be held in strict confidence by SBA and the selection committee. The Hawaii District Office does not release this information to the public or the media. Selection committee members/judges are also vetted by the U.S. Small Business Administration.

By submitting the completed nomination form, the nominee certifies that, to the best of his/her knowledge, the information provided is correct and the business has complied with regulations, as stated above.

Please note **that SBA will accept only one nomination per person or business entity within an award category.** If a duplicate nomination is received, the nomination submitted to HDO at the earliest time will be considered for the award. Individuals and **businesses may only be nominated in one award category** each year. **SBA winners who were honored in this award category prior to the 2017 awards (more than three years ago) may be nominated** if they continue to meet all criteria for eligibility for the award.

Two headshots/portrait-type photographs and 5-6 colored photo images of the winner, their business operation, and at least one photo with/of their nominator will be required for publicity and the State Luncheon presentation. The photos may be in digital format and **will be due in the District Office in early February 2020.**

Yes No
 I would like my nomination to be reviewed and submitted for other small business awards that would recognize my achievements in business and community.

 Please contact me prior to submission.

Nominator / Sponsor Acknowledgements with signatures:

1) _____ Date _____ 2) _____ Date _____

Nominee Signature(s):

1) _____ Date _____ 2) _____ Date _____

Received at SBA District Office on _____ by _____.